

St. Matthew's Preschool

September 2026 News

Welcome!

Welcome to St. Matthew's Preschool. We are so excited to begin our new school year and hear the sounds of children in our classrooms.

Drop Off Procedure

You can park in the lot and walk your child to the front door. I will open the door a few minutes before each class session to welcome the children in. Parents will not be coming into the building so that the children will learn the independent routine of preparing for class. (Also, there are way less tears!)

Morning drop offs will begin at 8:50 a.m.

Pick Up Procedure

Parents will park, leave their vehicles and wait in front of the building. We will have the children in line and bring one to the door at a time to find their person.

Please be patient with us at pick up time...we need to have eyes on the lot, eyes on the children and learn to remember which adult is picking up each child.

The outside doors will stay locked. If you need to pick up your child earlier for any reason, please ring the doorbell outside the building. You can also text Ms. Donna with a heads up.

If anyone new will be picking up your child, please ask them to bring proper identification with them. If the person picking up your child is not listed on your release form, we will need written permission from you, specifying the date of pick up or if the person should be added to your authorization list. **We cannot release your child to anyone that you have not given us written permission to do so.**

PLEASE BE SURE TO FOLLOW THE ENTRANCE AND EXIT ARROWS IN THE PARKING LOT! IT IS VERY IMPORTANT TO US THAT EVERYONE STAYS SAFE AND WE DO NOT HAVE ANY ACCIDENTS! ALSO, WE HAVE HAD FENDER-BENDERS IN THE PARKING LOT THAT WERE CAUSED BY PEOPLE NOT PARKING IN LINED SPOTS; PLEASE DO NOT MAKE UP YOUR OWN PARKING SPOTS AND DRIVE SLOW!

Monthly News...

Each month you will receive a school calendar, newsletter and any other necessary paperwork.

Your calendar and newsletter will include information regarding days off, reminders of due dates and any other information you will need.

Birthday Celebrations

We will have a small celebration in class for your child's birthday. If you would like to send something in for your child to pass out to their friends in celebration, we will allow a small item that is individually wrapped and can go into their Ziploc bag. **NO CUPCAKES** please. All children with a summer birthday will get a special celebration on the last day of school. More info will follow on this in May.

Reminder

*If you have not turned in all your child's paperwork or pictures, please do so as soon as possible. You cannot leave your child in our care without us having your Student Information Form and permissions on file.

Fundraisers

We will be offering a few fundraising options this year. All our fundraisers are optional for you to participate in but please help where you can. We try to find unique, fun, and useful ways to raise funds for SMP. We would not do them if we did not need them. 😊

September's fundraiser will be Fall Flowers from Blue Mountain Farms. Please see the attached form for more information.

Our Website...

Families can go to our website for printable copies of our school news, calendars and forms.

stmatthewspreschool.net

School cancellations and delayed starts will be sent to you as a group text alert.

Donations

Thank you to everyone asking if we need anything for our classrooms! We are in need of disinfecting spray, hand sanitizer and a case of multi-fold paper towels. Thank you in advance for helping.

If you ever have any questions or concerns about anything, please feel free to talk with me about it.

Ms. Donna